

Role and responsibilities EAES

General Secretary



- a. provides an annual report in writing at each congress executive meeting
 - i. Written version read at the executive committee meeting during the congress
 - ii. Written version read at the general assembly
- b. with the past president, is responsible for relations with the IFSES (paragraph 27)
- c. is responsible for the minutes of the board meetings and general assembly
- d. sets up the EAES elections, is responsible for controlling the voting, by publishing the outcome, and announcing by letter, with the president (paragraph 1 q), the results to all candidates, elected or not
- e. together with the Treasurer and Education & Training committee head, reviews and approves all EAES courses involving financing (sponsored courses), other than courses that need simple approval and endorsement without any EAES role in financing (endorsed courses, role of educational and training committee head)
- f. has the responsibility of international affairs and membership Is this to be changed when introducing
- g. is member of the EAES Foundation