

BID INFORMATION

Symposium on Innovation in Surgery EAES Wintermeeting

EAES Executive Office
Beatrix de Rijkweg 8
5657 EG Eindhoven
The Netherlands
+31-402525288
info@eaes.eu





THE MEETING

VENUE REQUIREMENTS

- 1 session room for 300 people
- 5 Meeting rooms up to 15 people
- Possibilities of organising hands-on courses (cadavers, animal or advanced training systems) in the hosting city or at a close distance from the main location of the event.
- 100 rooms headquarters hotel for faculty and VIP's

TIMEFRAME

PERIOD

Preferably end of January.
Thursday through Saturday.

Day 1:

Hands-on course

Day 2:

08:00 – 18:00 Symposium

Day 3:

Hands-on course

SCIENTIFIC PROGRAMME

The programme aims to bring the latest innovations in surgery and promote MIS into the local community of surgeons and engineers.

The Technology committee, the board of the EAES and the local organisers, will develop the programme.

The programme could be modified in case the SIS of the EAES takes place at the same time as a national event, looking for a balance between the goals of the EAES and the national society organising the congress.





HOSTING NATIONAL SOCIETY

- Paid up EAES block membership (compliant with EAES block membership policy)
- Not hosting a competing national meeting in the same calendar year or willing to integrate the national meeting on laparoscopic/endoscopic/MIS/robotic surgery into the EAES symposium.
- Able to propose an experienced EAES member with a strong position within the national surgical/laparoscopic society of the hosting country as local host, dedicated to spending time organising the meeting in close collaboration with the EAES Executive Office.

HOSTING PRESIDENT

The president of the event should be an EAES member, well-considered in the national society organising the event, as well as a well-known surgeon/engineer by the EAES who has collaborated with our society in the present or the past. He or she should be able to bring in industry partners whose support will make the hands-on courses possible, and take the lead in making arrangements with these partners.

HOSTING COUNTRY/CITY

The event is intended to take place in a country or city where an annual EAES event could be challenging to organise due to location, size of the city/country or ability to host more than 1,500 delegates.

Candidates' objectives should include promoting EAES to members of the national association to increase awareness of EAES membership benefits and expand the concept related to MIS and innovation.

VENUE

The Executive Board will assess all received proposals on matters such as

- accessibility
- safety
- availability
- hotel accommodation
- price level

A proportionate allocation across Europe of the chosen locations will also be taken into account in the first selection.



THE PROCEDURE

Bids should be sent to the Executive Office. All proposals received will be taken into consideration. In order to ensure careful consideration, all proposals received will be reviewed by the Executive Board. In the first scheduled board meeting after the call for bids, a first selection will be made based on the above. The remaining proposals may receive an invitation to come and present their submission at a time to be determined. This presentation will coincide with an EAES event to ensure favourable spending on travel and accommodation costs for all involved.

The final decision is at the discretion of the Executive Board.

HOW TO APPLY

Are you ready to host the EAES Symposium on Innovation in Surgery (SIS)?

Then send your application to **info@eaes.eu**

Your application should be accompanied by the following:

- information about the host
- information about the national society
- information about the intended location

Applications are subject to the deadline set in the call for bids.

**The EAES Family
also meets in
winter.**



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